



# Exhibitor Registration Form

127<sup>th</sup> AFDO Annual Educational Conference, June 11 – 14, 2023  
 Norfolk Waterside Marriott, Norfolk, VA

*AFDO Office Use Only:*

*Date Paid:*

*Amount Paid:*

*Payment Method:*

*Space # Assigned:*

Company Name:			
Contact (Advance):			
Contact (On-Site):			
Complete Address:			
Phone:	Cell:	Office:	
Email:		Website:	

**IMPORTANT:** Please provide: 1) a description of your products/services, and 2) a JPG image of your organization's logo to be included in the conference materials. Email to: [afdo@afdo.org](mailto:afdo@afdo.org) – Subject line 2023 Conference - Exhibitor

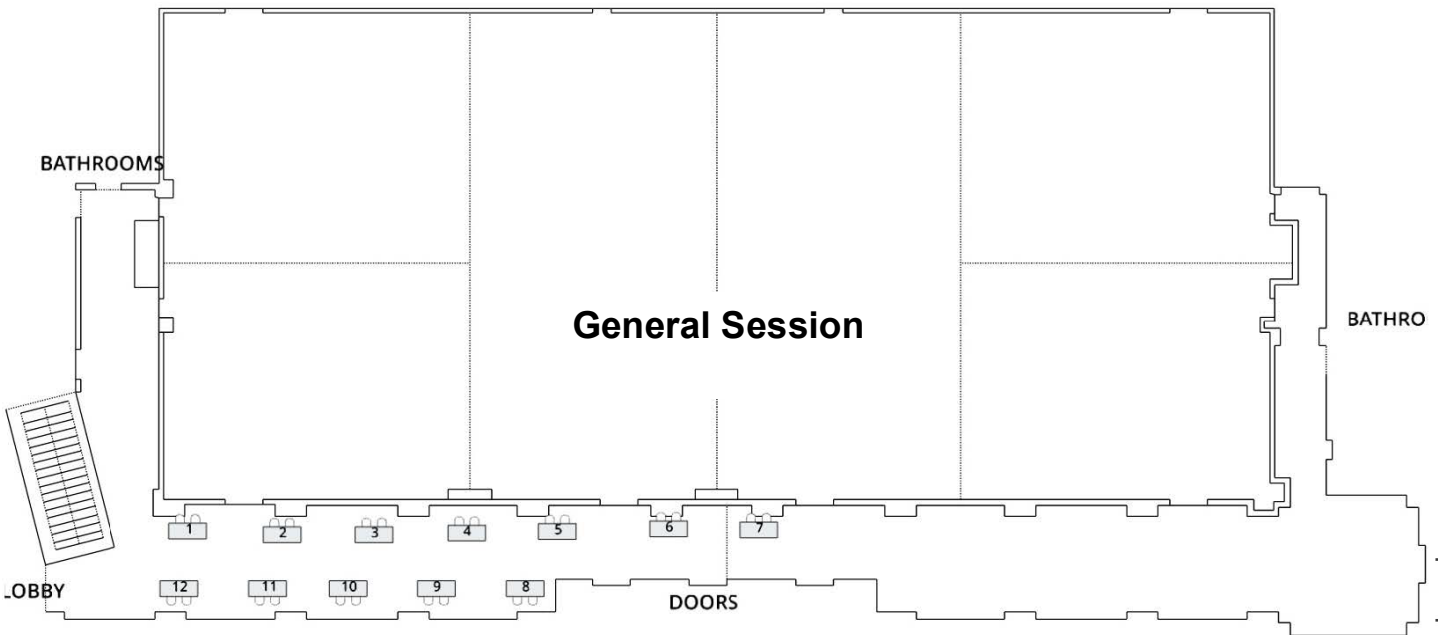
Exhibit Fee	Space Assignment Preference (See Diagram)*		
<input type="checkbox"/> \$950.00 per 6' x 8' Space**	Selection #1:	Selection #2:	Selection #3:

\* Space selections will be assigned on a first-come, first-served basis and are not guaranteed until receipt of payment.

### TOTAL PAYMENT ENCLOSED

(Reminder: Space assignment will be reserved/confirmed only upon full payment.)

<input type="checkbox"/> Check payable to: "Association of Food and Drug Officials"		<input type="checkbox"/> Credit Card (Visa, MasterCard, or American Express)	
Name on Card:			
Billing Address:			
Card Number:	Expiration Date:	CSC:	
Signature:	Total Charge:		



**Please mail form and payment to:**  
**Association of Food & Drug Officials**  
**155 W Market Street – 3<sup>rd</sup> Floor**  
**York, PA 17401**

For more information, please email [afdo@afdo.org](mailto:afdo@afdo.org) – Subject line - 2023 Conference - Exhibitor

## EXHIBITOR INFORMATION

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Exhibit space will be adjacent to the General Session meeting rooms.

### Fee Includes:

- ✓ Exhibit space during the **Annual Conference from Sunday, June 11, 12:00 p.m. - 5:00 p.m., Monday, June 12 and Tuesday, June 13, 8:00 a.m. until 5:00 p.m. and Wednesday, June 14, 8:00 a.m. until 12:00 p.m.**
- ✓ One 6' skirted table, two side chairs, one 120V Electrical Outlet, and a wastebasket per exhibit space.
- ✓ One Full Conference registration and one ½-price registration.
- ✓ Exhibitor listing on the AFDO website with a link to your organization's website.
- ✓ Exhibitors will be recognized in the Conference program.
- ✓ Upon request, an electronic list of participants will be provided to each Exhibitor following the Conference.

### Exhibitor Setup:

- Exhibitor setup can be done during the following times: Saturday, June 10, between 12:00 p.m. and 5:30 p.m.; and Sunday, June 11, 9:00 a.m. to 12:00 p.m. All exhibits must be set up by Sunday, June 12, at 12:00 p.m.
- Hours that the Exhibitors' spaces are manned will be at the Exhibitors' discretion. This is an educational conference, and most traffic is during breaks.
- Materials should be removed by 5:00 p.m. on Wednesday, June 14.

*\* Exhibit space selections will be assigned on a first-come, first-served basis and are not guaranteed until receipt of payment.*

*\*\* Limitations: We cannot grant exhibit space to vendors of products or services regulated by food, drug, or device government regulatory officials.*

## EXHIBITORS GAME!!

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Each attendee will be given a card with all exhibitor names. Any attendee who visits every exhibitor and gets their card stamped will be entered into a drawing for a prize.

## HOTEL INFORMATION

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### Norfolk Waterside Marriott

235 E. Main Street  
Norfolk, VA 23510